

(1)

PUBLIC VOUCHER FOR PURCHASES AND  
SERVICES OTHER THAN PERSONAL

D. O. VOU. NO. \_\_\_\_\_

Use continuation sheet(s) if necessary

BU. VOU. NO. \_\_\_\_\_

Page 1 of 1

U. S. \_\_\_\_\_  
(Department, bureau, or establishment)

Voucher prepared at \_\_\_\_\_  
(Give place and date)

Payee's Account No. \_\_\_\_\_ Discount Terms \_\_\_\_\_

TO First National Bank of Boston  
(Payee)

\_\_\_\_\_  
(Address) Boston, Massachusetts

PAID BY

Contract No. BT-1943 Date \_\_\_\_\_ Req. No. \_\_\_\_\_ Date \_\_\_\_\_ Invoice Rec'd. \_\_\_\_\_  
Shipped from \_\_\_\_\_ to \_\_\_\_\_ Weight \_\_\_\_\_ Govt. B/L No. \_\_\_\_\_

No. and Date of Order	Date of Delivery or Service	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary)	Quantity	UNIT PRICE		AMOUNT
				Cost	Per	
		Invoice Numbers				
		24 (Orig. Inv. Att)				\$ (103,108.42)
		25 (Orig. Inv. Att)				409,393.70
TOTAL						\$ 306,285.28

PAYMENT:

COMPLETE ☐  
PARTIAL ☐  
FINAL ☐  
PROGRESS ☐  
ADVANCE ☐

(PAYEE MUST NOT USE THIS SPACE)

DIFFERENCES \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Amount verified; correct for 306,285.28  
(Signature or initials)

† Approved for \_\_\_\_\_ = \$ \_\_\_\_\_

By \_\_\_\_\_  
Title \_\_\_\_\_

Exchange rate \_\_\_\_\_ = \$1.00

Pursuant to authority vested in me, I certify that \_\_\_\_\_  
\_\_\_\_\_

25 APR  
1963

(Date)

ing Officer)

THE REVERSE OF THIS FORM MUST BE EXECUTED WHEN PURCHASES ARE MADE

ACCOUNTING CLASSIFICATION (Appropriation Symbol)

Paid by

Check No. \_\_\_\_\_ on Treasurer of the United States  
Check No. \_\_\_\_\_ on \_\_\_\_\_  
(Name of Bank)  
Cash, \$ \_\_\_\_\_, on \_\_\_\_\_, 19 \_\_\_\_\_ Payee \_\_\_\_\_

\* When used in foreign countries, insert name of currency of country in which used.

† If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign on the line below "Approved for \$ \_\_\_\_\_", and over his official title.

Per \_\_\_\_\_  
Title \_\_\_\_\_

## METHOD OF OR ABSENCE OF ADVERTISING

### METHOD OF ADVERTISING

1. Advertising in newspapers Yes ☐ No ☐.

2. (a) Advertising by circular letters sent to ..... dealers.

(b) And by notices posted in public places Yes ☐ No ☐.

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

### ABSENCE OF ADVERTISING

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.

4. Without advertising in accordance with .....

5. Without advertising, it being impracticable to secure competition because of .....

.....  
.....  
.....  
.....  
.....  
(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036 should be used for abstracting the method of or absence of advertising and award of contract. (See 7 GAO 4500 and 5000.)

\* U.S. GOVERNMENT PRINTING OFFICE: 1959 O—513814

Copy No. /

**Itek****INVOICE****Itek CORPORATION**

Lexington 73, Massachusetts

ENC #3  
OSA-2255-63  
COPY OF**SOLD TO:****SHIPPED TO:****INVOICE DATE**4/23/63 D.J.  
4/10/63**INVOICE NO.** 24**terms, net cash**

YOUR ORDER NO.	GOV'T CONTRACT NO.	SHIPPED VIA -	
	BT-1943		9040

OVERHEAD ADJUSTMENT - FISCAL YEAR 1962

Direct Labor	\$1,535,822.77
Overhead	2,167,016.88
Materials	1,494,952.33
Sub-Contract	67,367.35
Other Direct Charges	189,017.41
Total Manufacturing Cost	5,454,176.74
General Administration	609,763.11
Sub-Contract	55,634.98
Total	6,119,574.83
Previously Billed by Itek	6,222,683.25
Net Amount Due on this Invoice	<u>\$ (103,108.42)</u>

"I certify that the above bill is correct and just and that payment has not been received. Payment is requested on a provisional basis pending the establishment of accepted overhead rates."

STAT

"It is hereby acknowledged that the assignment of all monies due and to become due under Contract No.(classified), is effective and covers this invoice which is to be directly to the Assignee, The First National Bank of Boston, 67 Milk Street, Boston 6, Massachusetts."

Itek Corporation

BY

STAT

**SPECIAL HANDLING**

**SPECIAL HANDLING**

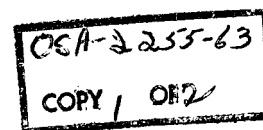
-9040-

Invoice No. 24

OVERHEAD ADJUSTMENT  
PERIOD COVERED: 10/1/61 thru 9/30/62

	<u>Costs @ Revised Rates</u>	<u>Previously Billed</u>	<u>Net Adjustment</u>
<u>Direct Labor</u>			
Engineering	\$ 656,804.29	\$ 656,804.29	\$ -0-
Palo Alto	<u>36,844.89</u>	<u>36,844.89</u>	<u>-0-</u>
Total Direct Labor	693,649.18	693,649.18	-0-
<u>Overhead</u>			
Engineering @ 137%	899,821.88	985,206.44	(85,384.56)
Palo Alto @ 135%	<u>49,740.60</u>	<u>44,213.86</u>	<u>5,526.74</u>
Total Overhead	949,562.48	1,029,420.30	(79,857.82)
Other Direct Charges	930,605.52	930,605.52	-0-
Total Manufacturing Cost	<u>2,573,817.18</u>	<u>2,653,675.00</u>	<u>(79,857.82)</u>
General Administration @12.5%	321,727.15	344,977.75	(23,250.60)
Total	<u>\$2,895,544.33</u>	<u>\$2,998,652.75</u>	<u>\$ (103,108.42)</u>

**SPECIAL HANDLING**



22 April 1963

TO: 

STAT

Enclosed are two (2) copies of our Invoice No. 24, which reflects a credit to the total costs for the Itek Fiscal Year 1 October 1961 through 30 September 1962 as a result of decreasing the billing overhead rates from 140% to those shown and the billing G & A rate from 12.7% to those shown.

Also enclosed are two (2) copies of our Invoice No. 25 to cover costs incurred from 9 March through 30 March. A G & A billing rate adjustment is also included for the period 1 October 1962 through 22 February 1963.

The above billing burden adjustments have been approved by the B.A.P.D. Resident Auditor.

Also enclosed are two (2) copies of our Invoice No. 26 requesting Fee payment. From a review of previous invoices submitted, we were able to determine that Voucher No. 6 has not been carried forward in our subsequent cumulative costs billed amounts. We have added the \$949,541.52 in order to make the cost base accurate. This same amount is included in the non-fee-bearing costs credit to derive the proper fee-bearing base.

The amount of this fee invoice represents the fee to be billed on costs incurred following Cost Invoice No. 19. Fee Invoice No. 20 established the fee billing ceiling beyond which the reserve was to have been accrued. With the execution of Amendment No. 1, we have established a new point at which the fee reserve will be established. For these reasons, this fee invoice is fair and just and should be cleared for payment.

**SPECIAL HANDLING**

Mr. W. Mangus

-2-

22 April 1963

In accordance with the agreements reached with you, we are directing the original and one (1) copy to your attention and by copy of this letter forwarding one (1) additional copy of the invoices to the attention of

STAT

Very truly yours,

STAT

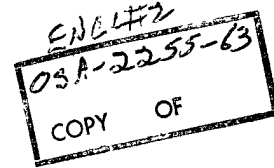
DJ:cm  
Enclosures

cc:  w/enclosures

STAT

**SPECIAL HANDLING**

Copy No. /

**Itek****INVOICE****Itek CORPORATION**  
Lexington 73, Massachusetts**SOLD TO:****SHIPPED TO:****INVOICE DATE**4/23/63 - D.J.  
4/16/63**INVOICE NO.** 25**terms, net cash**

YOUR ORDER NO.	GOV'T CONTRACT NO.	SHIPPED VIA -	
	BT-1943		9040

**PERIOD COVERED: INCEPTION THRU 3/30/63**

Direct Labor	\$1,621,980.11
Overhead	2,291,393.26
Materials	1,544,902.39
Sub-Contract	67,367.35
Other Direct Charges	201,864.04
Total Manufacturing Cost	5,727,507.15
General Administration	700,169.94
Sub-Contract	101,291.44
Total	6,528,968.53
Previously Billed by Itek	6,119,574.83
Net Amount Due on this Invoice	\$ 409,393.70

*understanding  
route of money paid  
made*

"I certify that the above bill is correct and just and that payment has not been received. Payment is requested on a provisional basis pending the establishment of accepted overhead rates."

STAT

"It is hereby acknowledged that the assignment of all monies due and to become due under Contract No. (classified), is effective and covers this invoice which is to be paid directly to the Assignee, The First National Bank of Boston, 67 Milk Street, Boston 6, Massachusetts."

Itek Corporation

BY

STAT

**SPECIAL HANDLING**



**SPECIAL HANDLING**

-9040-

Invoice No. 25

PERIOD COVERED: 3/9 thru 3/30/63Direct Labor

Engineering	\$ 75,122.23	
Palo Alto	<u>11,035.11</u>	
Total Direct Labor		\$ 86,157.34

Overhead

Engineering @ 145%	108,927.23	
Palo Alto @ 140%	<u>15,449.15</u>	
Total Overhead		124,376.38

Materials		49,950.06
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Travel		8,372.93
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Tel. & Tel.		840.44
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Other Direct Labor		222.00
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Overtime Premium		3,411.26
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Total Manufacturing Cost		<u>273,330.41</u>
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General Administration @ 12%		37,652.62
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Sub-Total		<u>310,983.03</u>
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Vidya- Sub-Contract		45,656.46
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Total		<u><u>\$356,639.49</u></u>
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**SPECIAL HANDLING**

**SPECIAL HANDLING**

-9040-

Invoice No. 25

G & A ADJUSTMENTPERIOD COVERED: 10/1/62 thru 2/22/63

	<u>Revised Rate</u>	<u>Previously</u>	<u>Total Due</u>
<u>Direct Labor</u>			
Total Direct Labor	\$ 775,797.80	\$ 775,797.80	\$ -0-
<u>Overhead</u>			
Total Overhead	1,121,595.70	1,121,595.70	-0-
Other Direct Charges	740,317.11	740,317.11	-0-
Total Manufacturing Cost	<u>2,637,710.61</u>	<u>2,637,710.61</u>	<u>-0-</u>
General Administration @ 12%	316,525.27	263,771.06	52,754.21
Total	<u>\$2,954,235.88</u>	<u>\$2,901,481.67</u>	<u>\$ 52,754.21</u>

**SPECIAL HANDLING**